

Wheatbelt Natural Resource Management Incorporated

Partnership Policy

Policy Name:	Partnership Policy
Policy Number:	2.4
Policy Version Number:	V1.01
Policy Category:	Operational Management
Contact Officer:	Chief Executive Officer
Date Approved by the Board of Management:	31 st July 2015
Date of Last Review:	Not Applicable
Period Until Next Review:	36 months from the approved date or earlier as required
Related Legislation:	<ul style="list-style-type: none"> • Associations Incorporation Act 1987 (Western Australia)
Related WNRM Policies or Procedures:	<ol style="list-style-type: none"> 1. 2.8 Use of the Corporate Logo and Name Policy 2. 2.4.1 Partnership Procedure

1. Definitions

“**Partnership**” means a documented, mutually beneficial and co-operative business relationship between two or more parties that supports Wheatbelt NRM in better achieving its vision and objectives.

“**Party**” means an organisation, group or individual that is represented in the Partnership.

“**Representatives**” means Board Directors, employees, contractors or volunteers of Wheatbelt Natural Resource Management Incorporated.

“**Wheatbelt NRM**” means Wheatbelt Natural Resource Management Incorporated.

2. Overview

This Policy relates to the creation of Partnership(s) between Wheatbelt NRM and key organisations that are reflected in written form, setting out the objectives and provisions of each Party. To be an effective organisation, Wheatbelt NRM recognises the need to engage other organisations in the use of resources and other benefits that come from working in a collaborative manner towards common goals.

A Partnership adds value in many ways, such as sharing resources, gaining access to expert advice, building capacity, knowledge sharing, access to intellectual property, and building profile.

Representatives who breach this Policy may be subject to disciplinary action.

3. Policy Statements

- 3.1 Wheatbelt NRM promotes the development of Partnership(s) that significantly contribute to progressing its vision and objectives.
- 3.2 Wheatbelt NRM recognises three types of partnerships:
 1. Governance support –
 - our member organisations
 - where we are members of organisations
 2. Contract Co-delivery –
 - NRM organisations we contract to deliver projects for us
 - where we are contracted to deliver NRM works for other organisations
 3. Capacity and information sharing –
 - NRM organisations that are represented on our project, advisory or steering committees
 - where we sit on the project, advisory or steering committees for other NRM organisations
 - organisations that represent our work as part of their strategies
 - organisations that are represented in our strategy
- 3.3 A Partnership will be formalised by a memorandum of understanding, terms of reference, acceptance of membership, joint venture contract or other legal instrument.
- 3.4 The legal instrument used to formalise a Partnership will include clear objectives, the appropriate term for the agreement, a review date, suitable termination clauses, intellectual property rights (if relevant), ownership of any tangible items, and consideration to any conditions in publicly promoting a Partnership (including use of logos).
- 3.5 Legal instruments can only apply to Partnership(s) that are legal entities, whereas an agreement with a non-registered community group will use other instruments. g.
- 3.6 Wheatbelt NRM will form a Partnership with organisations where there is:

- 3.6.1 shared objectives and benefits to working in collaboration;
 - 3.6.2 compatibility of values with respect for organisational difference;
 - 3.6.3 commitment, trust and transparency in the relationship;
 - 3.6.4 financial or in-kind resource opportunities; and
 - 3.6.5 willingness for knowledge sharing and capacity building.
- 3.7 Consideration will be given to any real or perceived conflict of interest that may exist in forming a Partnership, or other risks related to association with and between parties.

4. Responsible Officers

- 4.1 The Board of Management, as part of its governance authority, is responsible for the approval and publication of this Policy, including the approval of any subsequent changes.
- 4.2 The Audit Committee is responsible for reviewing this Policy prior to Board of Management approval, and ensuring the scheduled review of this Policy.
- 4.3 The Chief Executive Officer is responsible for the operational compliance of the organisation to this Policy.
- 4.4 The Chief Executive Officer is responsible for the overall administration and support provided to Partnership(s) throughout their lifecycle.

5. Approval

This Policy was approved by the Board of Management on the 31st July 2015.

Jim Sullivan
Chairperson
Board of Management
Wheatbelt Natural Resource Management Incorporated