

# Wheatbelt Natural Resource Management Incorporated

## Membership Policy

<b>Policy Name:</b>	Membership Policy
<b>Policy Number:</b>	1.2
<b>Policy Version Number:</b>	V3.0
<b>Policy Category:</b>	Board Governance
<b>Contact Officer:</b>	Chairperson, Board of Management
<b>Date Approved by the Board of Management:</b>	7 <sup>th</sup> December 2018
<b>Date of Last Review:</b>	Not Applicable
<b>Period Until Next Review:</b>	36 months from the approved date or as required
<b>Related Legislation:</b>	1. Associations Incorporation Act 2015
<b>Related WNRM Policies or Procedures:</b>	1. Constitution of the Wheatbelt NRM Inc (Rules of Association)

### 1. Definitions

“**Associate Member**” means a person that is registered as an Associate Member of Wheatbelt NRM and is listed on the Member Register.

“**Ordinary Member**” means an organisation or group that is registered as an Ordinary Member of Wheatbelt NRM and is listed on the Member Register.

“**Member**” means a person (including a body corporate) who is either an ordinary member or an associate member of Wheatbelt NRM.

“**Membership**” means the collective of all organisations or groups that are registered as a Member of Wheatbelt NRM and as listed on the Member Register.

“**Registered Officer**” means an individual (or approved proxy) that represents a Member.

“**The Act**” means the Associations Incorporation Act 2015 (Western Australia).

“**Wheatbelt NRM**” means Wheatbelt Natural Resource Management Incorporated.

### 2. Overview

This Policy relates to the Membership of Wheatbelt NRM as recognised by the Constitution.

Member(s) exist to ensure key stakeholder organisations and groups are identified and considered as part of the overall strategy development, planning, prioritisation and resource allocation activities and functions of Wheatbelt NRM. They ensure that organisations and other groups operating in, or having an impact on, the Avon River

Basin area, who have interests in common with the Objects of the Association as stated in the Constitution.

Ordinary Members may comprise of government, corporate, industry association, research and educational organisations, as well as incorporated associations.

Associate Members may comprise any person who supports the objects or purpose of Wheatbelt NRM. They exist to ensure Wheatbelt NRM is working with and informing the community.

### **3. Policy Statements**

- 3.1 Members are formerly accepted by the authority of the Board.
- 3.2 A Register of Members will be maintained, and be accessible to all Members for a proper purpose.
- 3.3 Ordinary Membership is available to any organisation or group that operates or resides within the Avon River Basin, who is:
  - 3.3.1 A Commonwealth, State or Local Government entity or agency that has primary responsibility for natural resource management, by way of statutory responsibility, function or regulatory capacity; or
  - 3.3.2 An incorporated association that has a demonstrable interest in natural resource management; or
  - 3.3.3 A research or educational institute that publishes research or educates on topics relating to natural resource management; or
  - 3.3.4 A business that influences natural resource management that are not otherwise represented by industry bodies and incorporated associations.
- 3.4 Each Ordinary Member will have a Registered Officer appointed who will be the official representative of that organisation or group for liaising with the Wheatbelt NRM.
- 3.5 An Ordinary Member, through their Registered Officer, will be entitled to:
  - 3.5.1 A formal invitation to attend the Annual General Meeting and any other Member meeting, workshop or forum; and
  - 3.5.2 One equal vote restricted to voting on:
    - i. Board Directorship confirmation;
    - ii. The expulsion of a Member;
    - iii. the expulsion of a Director;
    - iv. The acceptance of proposed rule changes in the Constitution; and
    - v. Matters specifically put to the Members by the Board.
  - 3.5.3 Access to meet with the Chairperson of the Board and/or Chief Executive Officer on matters of concern.
- 3.6 All members will be entitled to:

- 3.6.1 Access to the Rules of Association in accordance with The Act; and
  - 3.6.2 Access to the names of those serving on the Board; and
  - 3.6.3 Access to the Annual Report publication; and
  - 3.6.4 An informal invitation to specific and key public workshops or forums; and
  - 3.6.5 Communication updates from Wheatbelt NRM.
- 3.7 Ordinary Membership will remain valid until such time that:
- 3.7.1 That Member fails to uphold the Wheatbelt NRM's Code of Conduct; or
  - 3.7.2 That Member commits any act detrimental to the Wheatbelt NRM; or
- 3.8 All classes of Membership will remain valid until such time that:
- 3.8.1 That Member requests to be removed from membership in writing; or
  - 3.8.2 That Member is removed in accordance with Expulsion of Members as specified in the Constitution; or
  - 3.8.3 That Member ceases to be qualified for membership under the eligibility criteria set out in the Constitution.
- 3.9 No subscription is payable by Member(s) of Wheatbelt NRM.

#### **4. Responsible Officers**

- 4.1 The Board, as part of its governance authority, is responsible for the approval and publication of this Policy, including the approval of any subsequent changes.
- 4.2 The Board is responsible to consider and accept, or otherwise reject on reasonable grounds, membership applications.
- 4.3 The Chief Executive Officer is responsible for the operational compliance of the organisation to this Policy.
- 4.4 The Member(s) are responsible to act in accordance with this Policy and be entitled to the privileges outlined herein.

#### **Approval**

This Policy was approved by the Board on the 7<sup>th</sup> of December 2018

Debra Rule  
Chairperson  
Board  
Wheatbelt Natural Resource Management Incorporated